

Troop 346
Leadership Position Description
Troop Historian

General Information

Type: Appointed by the Senior Patrol Leader with approval by the Scoutmaster.

Term: 6 months

Reports to: Assistant Senior Patrol Leader and assigned Assistant Scoutmaster

Description: The Troop Historian keeps a historical record, photographs and/or scrapbook of troop activities.

Comments: The true value of a good Historian does not show up until years later. The Historian provides material for display, articles for the web site and presentations of current activities. In addition, the work of the Historian provides a link with the past. Information gathered may be used by Scouts in the future to look back and know what kinds of things the Troop was doing. It can also be used for recruiting new Scouts.

Qualifications

Age: none

Rank: none

Experience: none, but interest in photography and writing is helpful.

Performance Requirements

Training: Meet with prior Troop Historian for training.

Attendance: As a leader in the Troop, regular participation is expected at Troop Leadership Committee meetings, weekly troop meetings, patrol meetings, special events and campouts.

Specific Leadership Responsibilities

- Attend Troop Leadership Committee meetings.
- Takes and gathers pictures and facts about troop activities and keeps them in scrapbooks, wall displays, troop web site, journals and/or a historical file. Note, this does not mean the Historian is responsible for all the writing, just that the information is retained.
- Provides written and photographic documentation of each Troop activity and includes in scrapbook and web site within one month of the event.
- Displays documentation at each Court of Honor (slide show, journal, photos, etc.)
- Update the Troop bulletin board on a monthly basis.
- Looks for opportunities to generate publicity for the troop in local community newspapers and media.
- Collects and cares for troop memorabilia (e.g., photos, news stories, trophies, flags, scrapbooks and awards).
- Takes care of troop trophies, ribbons, plaques and souvenirs of troop activities.
- Keeps information (names, highest rank, membership dates, etc.) about former members of the troop. Collects pictures and other artifacts when available from Troop alumni.
- Works with younger Scouts to meet leadership and advancement goals.
- Assists in the next Historian's transition.

General Leadership Responsibilities

Uniform: Set the example by wearing your uniform correctly.

Behavior: Set a good example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.

Attendance: Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Scoutmaster or Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing in which you're required to serve as Troop Historian. You also need to make sure that someone will assume your responsibilities and is prepared.

Personal Goals

In addition to the responsibilities listed above, set at least two personal goals for this position:

- _____

- _____

Scout Signature & Date

Assistant Scoutmaster Signature & Date